

## MOVE IN FACT SHEET

PRODUCTION: OTHER DESERT CITIES MOVE IN DATE: \_\_\_\_\_

Audi Inspection Date: \_\_\_\_\_ Who: \_\_\_\_\_

Audi keys going to: \_\_\_\_\_

Set DECONSTRUCTION Date / Time: \_\_\_\_\_ Team Lead: \_\_\_\_\_

### Truck Rental:

Reserve and Pay Date: \_\_\_\_\_ Who: \_\_\_\_\_

Pick up date and time: \_\_\_\_\_ Driver: \_\_\_\_\_

Additional Vehicles Needed: \_\_\_\_\_ When: \_\_\_\_\_

Purpose: \_\_\_\_\_ Who: \_\_\_\_\_

Truck Load Date: \_\_\_\_\_ Team Lead: \_\_\_\_\_ Others: \_\_\_\_\_

### Sound Equipment: key required for storage room

Person responsible to pull \_\_\_\_\_

How to Transport: \_\_\_\_\_

LAVS: Total needed: \_\_\_\_\_ # CPC: \_\_\_\_\_ Other: \_\_\_\_\_

Batteries: purchase backups? \_\_\_\_\_ If needed, who: \_\_\_\_\_

### Lighting Equipment: key required for storage room

Person responsible: \_\_\_\_\_ Date to move: \_\_\_\_\_

Bring LIGHT UP ROPING for backstage wall lighting. Our LED blue bulbs are

In the light equipment cage in Audi basement.

Costumes Transfer:

Date : \_\_\_\_\_ Team Lead: \_\_\_\_\_

Dressing Room assignment @ Audi : \_\_\_\_\_

Props Transfer:

Date : \_\_\_\_\_ Method: \_\_\_\_\_ Team Lead: \_\_\_\_\_

Make up Transfer:

Date: \_\_\_\_\_ Method: \_\_\_\_\_ Team Lead: \_\_\_\_\_

Additional items to bring:

----Tool box ----sandbags

ADDITIONAL ACTION ITEM REQUESTS :